

# Infrastructure Maintenance Checklist

**Overview** — This checklist provides items to review at each Blue Light Phone ranging from the blue light to verifying operation of the call station.

## BLUE LIGHT BEACON

- Is the blue light constantly lit?
- Does the blue light flash or strobe when the Call Station is activated?
  - If “no”, to any of these questions, order **Model ETP-EL or ETP-EL12/24**

## LED PANEL LIGHT

- Is the light above the call station (used to illuminate the faceplate and buttons) always-lit?
  - If “no”, order P/N **68590**

## CALL STATION

- When the primary red button is activated, does the call station dial out and establish two-way communication?
- (If present) When the secondary black button is activated, does the call station dial out and establish two-way communication?
- (If present) When the secondary black button is activated, can the keypad be used to autodial preset phone numbers using any of the 0-9 keys? Or does the keypad function when used during an active call?
- Is audio clear and intelligible through the hands-free speaker?
- Can the remote (attendant) side hear the person clearly at the blue light phone?
- Are the “CALLING” and “ANSWERED” LEDs operating as expected during an active call?
- Are the ADA-compliant raised letters and braille in good condition?
  - If “no” to any of these questions, consider:  
**VoLTE Retrofit Kit**  
**ETP-520 Series Analog Call Station**  
**VOIP-500/VOIP-600 Series IP Call Station**

## TOWER

- Is there damage to the paint finish?
  - If “yes”, order:  
 Larger areas: **TU-PNT** for a larger two-part touch-up paint kit. Specify standard color w/ order.  
 Smaller areas: **TU-PNT-BTL** for 1/2 oz. touch-up paint bottle. Specify standard color w/ order.
- Has the lettering been vandalized (e.g., missing letters or damaged)?
  - If “yes”, order P/N **67447** (one per side requiring replacement)
- Are there missing faceplate screws for the Call Station?
  - If “yes”, order P/N **42935** (one screw)
- Are there missing screws for the tower access panel?
  - If “yes”, [contact us](#) and provide photos of access panel and tower to determine vintage and screw type required
- Is the polycarbonate window yellowed or cracked? Note: Polycarbonate window is only equipped on ETP-MT/R and WEBS-MT/R Series Towers without Camera Arm.
  - If “yes”, [contact us](#) and provide photos of access panel and tower to determine vintage and part required

